

Note for Moore, Edna

From: Selter, Neil
Date: Wed, Aug 3, 1994 3:39 PM
Subject: Basic/Cambridge Van Program
To: Fawcett, Gina
Cc: Moore, Edna; Rush, Sonya; Sinha, Arun; Tarring, Greg

Gina - will you please send me a final elements package when you finalize it.

My takeaway from the meeting:

- Fleet will spec out the vehicle and get a better feel for logistics next week when our Ford contact returns.
- No decals will be applied to the front or rear of the van.
- Rear window will be covered in a dark tint or mirrored removable film.
- Brand will respond to me ASAP with final setup for decals and warnings for both sides of the vehicles.
- Marketing Services will structure one month rental of vehicles and all insurance coverage through Powerforce with PM USA reimbursement.
- Marketing Services will provide addendums to DAS and Powerforce contracts to cover this program.
- DAS will redo budget letter for work and I will resubmit it to Purchasing.

Please keep me informed of any changes.

It was an interesting meeting.

Neil

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